



Chichester Yacht Club

Frozen Toe 2017

Organising Authority: Chichester Yacht Club.

Event Location: Chichester Yacht Club, West Sussex

Notice of Race & Sailing Instructions

1 Rules

- 1.1 The Chichester YC Frozen Toe Series will be governed by the rules as defined in The Racing Rules of Sailing 2017 – 2020.
- 1.2 Competitors should note that Chichester YC implements the RYA Racing Charter and by entering the series competitors agree to sail in compliance with the charter. This can be found at the front of the RYA book- Racing Rules of Sailing 2017-2020.
- 1.3 Chichester YC follows the Chichester Harbour Code of Conduct for Racing and by entering the series competitors agree to sail in compliance with this code.

2 Advertising

Boats may be required to display advertising chosen and supplied by the organising authority.

3 Eligibility and Entry

3.1 Boat Eligibility

3.1.1 The CYC Frozen Toe Series is open to all monohull dinghies with a 2017 Portsmouth Number listed in the RYA Dinghy Portsmouth Number List 2017. Those wishing to enter the event with a boat not listed shall contact the event organisers in advance to agree an acceptable Portsmouth Number.

3.1.2 Boats entering races are expected to conform to their class rules; however a boat not meeting its class rules may still race if an appropriate Portsmouth Number can be agreed in advance of the first day the boat races. Laser or other class replica sails are allowed, but must be declared at entry and are subject to verification & acceptance by a member of the CYC race committee.

3.1.3 Boats needing to sail with sail numbers differing from those under which they have entered must seek approval from the CYC race committee via the entry desk prior to the first race in which they sail with the changed numbers. All competitors must ensure that the sail has a suitable sail number identification.

3.1.4 The event is not open to sailboards or multihull dinghies, except the Challenger trimaran.

3.2 Junior competitors

3.2.1 Junior competitors are those under the age of 16 on the 5th November 2017.

3.2.2 During the event the parents or guardians of junior competitors shall either be in or around Chichester YC or afloat participating in the event, or will inform the event organisers in writing who is acting in loco parentis on their behalf. Those acting in loco parentis shall either be in or around Chichester YC or afloat participating in the event. Parents, guardians or persons acting in loco parentis of junior competitors shall sign the paper entry (or by 'submitting' the online entry form) form accepting the "Parents or guardians declaration".

3.3 Young competitors

3.3.1 Young competitors are those aged 16 years, but under the age of 18, on 5th November 2017

3.3.2 A young competitor who is a Chichester YC member whose parent or guardian has had a Young Person Consent form accepted by Chichester Yacht Club, may participate in this event without a parent, guardian or person acting in loco parentis being present at Chichester YC during the event.

3.3.3 However during the event the parents or guardians of all other young competitors shall either be in or around CYC or afloat participating in the event, or will inform the event organisers in writing who is acting in loco parentis on their behalf; then those acting in loco parentis shall either be in or around CYC or afloat participating in the event. Parents, guardians or persons acting in loco parentis of these other young competitors shall sign the CYC Snowflake entry form (or by 'submitting' the online entry form) accepting the "Parents or guardians declaration".

3.4 Adult competitors

3.4.1 Adult competitors are those aged 18 or over on 5th November 2017.

3.5 Entry

3.5 Eligible competitors may enter before the event at the office at Chichester YC, on-line or on the day at the entry desk in the Sloop at Chichester YC.

3.6 Entry Fees

3.6.1 Adult competitors	Member	Non-member (*duty discount)
Adult Frozen Toe Series	Free	£30 (£20)
Adult Frozen Toe & Snowflake Series	N/A	£60 (£50)
Adult Frozen Toe Daily Entry	Free	£10

3.6.2 Young/Junior competitors	Member	Non-member
Young/Junior Frozen Toe Series	Free	£12
Young/Junior Frozen Toe & Snowflake Series	N/A	£30
Young/Junior Frozen Toe Daily Entry	Free	£5

3.6.1 **Duty Discount. Non – members paying full Frozen Toe or Frozen Toe & Snowflake Series fee who undertake a duty during the Frozen Toe series will receive a refund of £10 at the end of the Frozen Toe series.*

3.6.3 Harbour dues: (if not already paid)

All boats must pay harbour dues. The cost of visitor harbour dues is £2.00 per weekend - £8.00 for the Frozen Toe Series.

Competitors are advised that they may purchase a 6 month (1/10/17 - 31/3/18) permit direct from Chichester Harbour Conservancy. The cost for boats up to 3m is £6, for boats 3.01-4m is £11.23, & 4.01-5m is £15.65.

3.7 Dinghy Park Berth Fees

3.7.1 Adult competitors	Non-member	Tag deposit <i>refundable</i>	Non –member including deposit
Adult Frozen Toe Series	£35	£20	£55
Adult Frozen Toe & Snowflake Series	£70	£20	£90

3.7.2 Young/Junior competitors	Non-member	Tag deposit <i>refundable</i>	Non –member including deposit
Young/Junior Frozen Toe Series	£20	£20	£40
Young/Junior Frozen Toe & Snowflake Series	£45	£20	£65

3.7.3 Only those entering a complete race series may apply for a winter dinghy park berth.

3.7.4 There is a berth tag deposit of £20.

3.7.5 All visitors' boat trolleys should display the issued berth tag. The berth tag deposit will be refunded provided the boat has been removed and the tag returned by the relevant date (3.7.7).

3.7.6 All boats must be stored in the designated area. Any boat placed in a non-designated area, may be moved by a member of the CYC Dinghy Committee. Boats and road trailer combinations should be kept together.

3.7.7 Frozen Toe entrants boats must be removed from the dinghy park at the end of the Series, no later than 29 Dec 2017. Boats purchasing berths for Frozen Toe & Snowflake must be removed by 5 March 2018.

3.7.8. Boats not removed the by due date will forfeit the tag deposit. Additional charges may apply for late removal.

3.7.9 Merlin Rocket class boats intending to race in the CYC Merlin Rocket open may leave their boats in the dinghy park until the Merlin Open on 31st March 2018

4 Race Fleet Designations

Racing shall be held for the following fleets:

4.1 Fast handicap fleet: Boats with a Portsmouth Number of 1060 or lower.

4.2 Medium handicap fleet: Boats with a Portsmouth Number in the range 1061 to 1169 inclusive.

4.3 Slow handicap fleet: Boats with a Portsmouth Number of 1170 or higher.

4.4 Fleet boundaries may be adjusted at the briefing of the first race in the series.

5. Racing Schedule

Date	HW/Ht	Races Scheduled	Registration Desk Opens	Briefing	First Signal
5/11/17	1142/5.1	2	0830	0930	1025
19/11/17	1145/4.8	2	0830	0930	1025
3/12/17	1035/5.1	2	0800	0900	0955
17/12/17	1048/4.7	2	0815	0915	1010

5.1 Stated warning signal times are for the first race of the day of the fast handicap fleet. The fast handicap fleet warning signal for the second race of the day will sound as soon as possible after the first race has finished. Warning signals for the medium and slow handicap fleets should sound five and ten minutes respectively after the fast handicap fleet's warning signal, subject to there being no general recalls.

6. Risk Statement

6.1 Rule 4 of the Racing Rules of Sailing states: "The responsibility for a boat's decision to participate in a race or to continue racing is hers alone."

6.2 Sailing is by its nature an unpredictable sport and therefore inherently involves an element of risk. By taking part in the event, each competitor agrees and acknowledges that:

- (a) They are aware of the inherent element of risk involved in the sport and accept responsibility for the exposure of themselves, their crew and their boat to such inherent risk whilst taking part in the event; and for boats sailed by young and junior competitors the competitor's parents or guardians or those acting in loco parentis for the parents or guardians also accept this.
- (b) They are responsible for the safety of themselves, their crew, their boat and their other property whether afloat or ashore;
- (c) They accept responsibility for any injury, damage or loss to the extent caused by their own actions or omission;
- (d) Their boat is in good order, equipped to sail in the event and they are fit to participate;
- (e) The provision of a race management team, patrol boats and other officials and volunteers by the event organizer does not relieve them of their own responsibilities;
- (f) The provision of patrol boat cover is limited to such assistance, particularly in extreme weather conditions, as can be practically provided in the circumstances.
- (g) It is their responsibility to familiarise themselves with any risks specific to this venue or this event drawn to their attention in any rules and information produced for the venue and event and to attend any safety briefing held for the event.

7. Insurance

Each participating boat shall be insured with valid third party insurance with a minimum cover of £2,000,000 that is valid for this event and those sailing the boat.

8. Notices to Competitors

Notices to competitors will be posted on the official Frozen Toe notice board located in the Sloop at Chichester Yacht Club.

9. Changes to Sailing Instructions

Any change to the sailing instructions will be posted on the notice board in the Sloop at least one hour before the warning signal of the race it affects.

10. Signals Made Ashore

10.1 Signals made ashore will be displayed on the mast situated between the two slipways.

10.2 Postponement Signals Ashore: When the AP is displayed ashore the time "1 minute" shall be replaced with the time "not less than 20 minutes". This changes the RRS Race Signals.

10.3 Launch Control: When, before a race, a fleet's class flag is displayed ashore no boat in that fleet shall launch until their class flag is removed. The boat may rig and approach the beach while their class flag is displayed ashore.

11. Fleet class flags are as follows:

11.1 Fast handicap fleet: Naval numeral 0.

11.2 Medium handicap fleet: International code pennant 5.

11.3 Slow handicap fleet: International code flag T.

12. Courses

12.1 Courses will be set and races will be held on the waters known as Chichester Lake.

12.2 To sail to the starting area once launched should take no more than 20 minutes

12.3 The race course for each fleet, including start and finish line details, will be displayed on the official notice board at least 30 minutes before the warning signal of the race.

13. Marks

Racing marks shall be either large orange cylindrical buoys, bearing the initials CYC and an identification number, or small spherical buoys coloured green, orange, yellow, pink or red, or any of the fixed yellow Chichester Harbour racing marks. The approximate positions of the Chichester Harbour racing marks are shown on the charts in the Sloop at Chichester Yacht Club.

14 The Start

14.1 The starting line marks shall be the Chichester YC committee boat Cyclone and the large orange cylindrical buoy with the identification mark CYC 0. Cyclone shall be the starboard end starting mark and CYC 0 shall be the port end starting mark. The starting line shall be between a staff on Cyclone displaying an orange flag and CYC 0.

14.2 Boats whose warning signal has not been made shall avoid the starting area during the starting sequence of other races.

14.3 A boat starting later than four minutes after her starting signal will be scored Did Not Start without a hearing. This changes RRS A4 and A5.

15 The Finish and Finishing

15.1 The finishing line marks shall be the CYC committee boat Cyclone and the large orange cylindrical buoy with the identification mark CYC 0. Cyclone shall be the starboard end finishing mark and CYC 0 shall be the port end finishing mark. The finishing line shall be between a staff on Cyclone displaying an orange flag and CYC 0.

15.2 The race committee may shorten the course for a specific fleet by flying international code flag S with the appropriate class flag. If flag S is flown over the relevant class flag then that fleet's race shall be shortened in accordance with RRS 32. If the relevant class flag is flown over flag S boats shall finish the race when they next cross the finishing line and average lap times shall be used to calculate the race results. This changes RRS 32 and the Race Signals.

16 Time Limits

There is no time limit for the lead boat. The target time for the lead boat in each race is 40 minutes. Subject to the Race Officer's discretion boats, likely to finish 10 minutes or more behind the lead boat, may be given their position on the course at that time. The Race Officer will advise those competitors accordingly. The Race Officer may shorten the course when necessary in order to accommodate the Target time. The Race Officer's finishing position decisions are final and will not be grounds for a competitor to seek redress. This changes RRS 35, A4 and A5.

17 Scoring.

17.1 The Low point System will be used, and calculated in accordance with RRS A9: race scores in a series longer than a regatta. Average points will be awarded for duties.

17.2 Race Series

Two races are required to be completed to constitute a series. A boat's series score will be the sum of a boat's best scores from the number of races to count. The number of races to count is shown below:

Races Sailed	2	3	4	5	6	7	8
Races to Count	2	3	3	3	4	4	5

17.3 Boat's Score - duties

Applies to both CYC members and non-members. To compensate boats whose crew give up their time and sailing to help out as part of the race committee, the boat's helm may claim average points for races not sailed subject to the following:

17.4 The average points awarded shall be the average of the boat's scores in the races in which the boat started.

17.5 The number of races that may be awarded average points under this instruction shall be no more than 50% of the number of races started by that boat.

17.6 Overall Scoring System - will be used to award the Frozen Toe Trophy.

For each series, every boat entered, whatever fleet they sail in, will be awarded an Overall Score and this score will be calculated in accordance with the following formula: $O = CS/RVQ$

This formula makes the following assumptions:

O = Overall Score

C = Correction factor The average of all the fleets number of races multiplied by the square root of the average of the all fleets number of qualifiers multiplied by 1.3

S = Series score for a boat

R = Races to count in the boat's fleet

Q = Qualifiers in boat's fleet

The Overall Score will be calculated to two decimal places, except in the case of a tie when more decimal places shall be used until the tie is resolved.

18. Protests, Rule Disputes and Requests for Redress

18.1 The Exoneration Penalty, Advisory Hearing and RYA Arbitration of the RYA Rules Disputes Procedures will be available during this event. (Full information on www.rya.org.uk/go/rulesdisputes). Decisions from RYA Arbitration can be referred to a protest committee but cannot be reopened or appealed.

18.2 The exoneration penalty will be 30% of the score for DNF and calculated as stated in Rule 44.3.(c). See the official Snowflake notice board for details.

18.3 A competitor intending to request an advisory hearing or lodge a protest must advise the race committee, but

preferably the race officer, of their proposed action as soon as possible after finishing the race concerned and before leaving the race area and coming ashore.

- 18.4 Protest forms are available in the Sloop at Chichester Yacht Club. Protests and requests for redress or reopening shall be delivered there within the appropriate time limit.
- 18.5 For each fleet, the protest time limit is 60 minutes after the last boat has finished the last race of the day. This changes RRS 62.2
- 18.6 Notices will be posted on the official notice board no later than 20 minutes after the protest time limit to inform competitors of hearings in which they are parties or named as witnesses.
- 18.7 Notices of protests by the race committee or protest committee will be posted on the official notice board to inform boats under RRS 61.1(b).
- 18.8 Breaches of instructions 2, 10.3, 14.3, 19, 20.1, 21.1, 21.2 will not be grounds for a protest by a boat. This changes RRS 60.1(a). Penalties for these breaches may be less than disqualification if the protest committee so decides.
- 18.9 On the last scheduled day of racing a request for reopening a hearing shall be delivered either within the protest time limit if the requesting party was informed of the decision on the previous day or no later than 30 minutes after the requesting party was informed of the decision on that day. This changes RRS 66.
- 18.10 On the last scheduled day of racing a request for redress based on a protest committee decision shall be delivered no later than 30 minutes after the decision was posted. This changes RRS 62.2.

19 Radio Communication

Except in an emergency, a boat shall neither make nor receive radio transmissions while racing. This restriction also applies to any mobile electronic device including mobile telephones.

20 Safety Regulations

- 20.1 Competitors shall wear personal flotation devices adequate for the conditions at all times while racing. International code flag Y will not be displayed. Wet suits and dry suits shall not be considered as adequate personal flotation devices. Also junior competitors shall wear adequate personal flotation devices when on the pontoons. Young & junior competitors must wear a wet suit or a dry suit. This instruction changes RRS 40.
- 20.1.2 Parents, guardians and those acting in loco parentis are solely responsible for ensuring that young competitors in their care comply with this instruction.
- 20.2 The helm of every boat intending to race must sign on before going afloat and sign off after returning to the shore. By signing off the helm is indicating that the correct courses have been sailed and the rules obeyed for all races sailed and that all of the boats crew have returned safely to the shore. A helm shall indicate that he has retired from a race by signing off with the code DNS, RTD, or DNF. Helms shall sign off within 60 minutes of finishing the last race of the day.

21 Local Variations

- 21.1 Competitors are warned that cruisers in the approach channels to the Chichester Marina and Birdham Pool cannot necessarily manoeuvre freely or navigate outside the confines of the channels and hence cannot be expected to give right of way to boats racing. Competitors are requested to keep clear of all boats in these channels and are reminded that the International Rules for the Prevention of Collisions at Sea apply between vessels that are racing and those that are not racing.
- 21.2 Competitors are asked to keep well clear of fishermen's lines whether cast from the bank or from moored boats.

21.3 Competitors are warned that the mud bank known as Monkey Island, situated between the Club Line and the Monkey racing mark, has shallow patches and dries out well before low water.

22. Duties

All competitors are requested to undertake a duty to support this series. All Chichester YC members who compete are expected to undertake at least one duty.

23. Supporting Information

23.2 Results will be posted on CYC's web site - www.cyc.co.uk

23.2 Support boats attending this event shall register at the entry desk during any registration period.

23.3 Competitors shall accept that photographs and motion pictures of their boat and its crew could be taken whilst attending this event.

23.3.1 In entering this event, competitors automatically grant the organising authority the right, in perpetuity, to make, use and show from time to time, at their discretion, any motion pictures, still pictures and live, taped or filmed television and any other reproduction of them taken during the event, without compensation.

23.4 Competitors are asked not to leave road trailers in the car park at CYC, but to move them to the dinghy park or other area designated for the purpose.

24. Frozen Toe Series Prizes

24.1 The following prizes will be awarded to competitors in the Frozen Toe Fast Handicap Fleet - The Frozen Toe Fast Fleet Prize for 1st place on handicap.

24.2 The following prizes will be awarded to competitors in the Frozen Toe Medium Handicap Fleet - The Frozen Toe Medium Fleet Prize for 1st place on handicap.

24.3 The following prizes will be awarded to competitors in the Frozen Toe Slow Handicap Fleet - The Frozen Toe Slow Fleet Prize for 1st place on handicap.

24.4 The Frozen Toe Series Trophy for the overall winner of the series.

24.5 Further prizes may be awarded at the discretion of the organising committee.

25 Prize Giving

20.1 The Prize giving for the Frozen Toe, with Mulled Wine and Mince Pies, will be held after racing on Sunday 17th December 2017.

12 Contact details:

Chichester Yacht Club
Chichester Marina,
Chichester,
West Sussex.
PO20 7EJ.
Tel: 01243 512918
Web site: www.cyc.co.uk
Email: office@cyc.co.uk