

Major Incident Afloat

Emergency Action Plan for Operating Zones 1 and 2

Incident	Possible Effects
Collision	Bruising, cuts, fractures, concussion, hypothermia, drowning
Activity	Heart attack, stroke, hypothermia, heat stroke
Equipment/ engine Failure	Stranding, fire, man overboard

Race Officer, Lead Instructor or Senior Instructor

- contact Beachmaster/Shore Base by radio/phone immediately with details of incident **01243 512918**
- attend casualty by RIB
- recover casualty to RIB if appropriate
- request additional support if multiple casualties – consider Coastguard **Channel 16 or 999**
- boats are of secondary importance: abandon for later recovery – mark boat with danger tape
- consider cancelling sessions

Beachmaster

- request a responsible adult to act as Shore Base in club
- inform Tea Bar if hot drinks and thermal blankets may be required
- remain on beach with radio to communicate with RO/Lead Instructor/SI
- liaise with Shore Base over progress of incident
- assist recovery of casualty, other sailors and boats

Shore Base

- obtain 2 radios from store, switch on and check charge and channel
- locate and inform senior staff member to man office with 1 radio
- locate and inform First Aider who may need to go out on RIB
- maintain radio contact RIB, office, Senior/Lead Instructor and beachmaster (if present)
- arrange launch and crew for additional RIBs if required
- check in sailors if race/training abandoned
- move casualty into building if possible
- keep log of actions and timings

Senior staff member

- maintain radio/personal contact with Shore Base
- communicate by telephone from Office with external bodies
- call 999 if appropriate and liaise with emergency services
- send staff or club member onto marina road to guide ambulance
- inform Next of Kin as appropriate
- keep log of actions and timings
- log injuries in Accident Book
- follow up if casualty taken to hospital
- report to Commodore or other member of GC
- inform Chief Instructors/Principle

Major Incident Afloat

Emergency Action Plan for Operating Zone 3

Incident	Possible Effects
Collision	Bruising, cuts, fractures, concussion, hypothermia, drowning
Activity	Heart attack, stroke, hypothermia, heat stroke
Equipment/ engine Failure	Stranding, fire, man overboard

Race Officer, Lead Instructor or Senior Instructor

- recover casualty to RIB if appropriate
- request assistance if necessary – **Channel 16 or 999** and agree access point
- contact Beachmaster by radio/phone immediately with details of incident **01243 512918**
- inform Harbour Master of incident and intentions if no Channel 16 message – **Channel 14 “Chichester Harbour Patrol”/“Chichester Harbour Radio”**
- return to club or make way to an Emergency Access Point – *HISC, Sparks Marina, Northney Marina, Harbour Office building, Bosham SC, Premier Marina pontoon*
- boats are of secondary importance: abandon for later recovery – mark boat with danger tape
- Consider cancelling sessions

Shore Base

- obtain 2 radios from store, switch on and check charge and channel
- locate and inform senior staff member to man office with 1 radio
- maintain contact with RIB and inform SI/RO/beachmaster of situation (if present)
- arrange, launch and crew for additional RIBs if required
- check in sailors if race/training abandoned
- inform Tea Bar if hot drinks and thermal blankets may be required
- move casualty into building if possible
- keep log of actions and timings

Beachmaster (if present)

- remain on beach with radio to communicate with RO/Lead Instructor/SI
- liaise with Shore Base over progress of incident
- assist recovery of casualty, other sailors and boats if necessary

Senior staff member

- maintain radio/personal contact with Shore Base
- communicate by telephone from Office with external bodies
- call 999 if appropriate and liaise with emergency services
- send staff or club member onto marina road to guide ambulance
- inform Next of Kin as appropriate
- keep log of actions and timings
- log injuries in Accident Book
- follow up if casualty taken to hospital
- report to Commodore or other member of GC
- inform Chief Instructors/Principle