**CHECK LIST FOR PATROL BOAT CAPTAIN AND CREW**

* **make sure you have been in touch with your RO before the day**
* **if you have any questions talk to RO, Sailing Manager or committee member in support**

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| **BEFORE RACING STARTS-**   * Ensure you are wearing suitable protective clothing and buoyancy aid - it is often colder than you think on the water.      * Check with RO and leader of any training taking place about which Safety Boat to use.      * Find out if you will need to lay any buoys, if so load onto your boat      * Launch safety boat      * Check it and radio works 37A (or M1 for the older models)      * Discuss conditions and area to be covered with OOD        * **Become familiar with the Emergency procedures** |
| **DURING RACING**     * Monitor safety of all craft on the water * Follow emergency procedure if necessary |
| **AFTER RACING**   * Check with RO that all boats are off the water before coming ashore      * **Wash down** safety boat and trailer      * Put away and cover safety boat   • Secure and lock safety boats     * Put fuel can in fuel store and lock      * Check key, kill cord and tub back on hook in RO cupboard      * Turn off and put radio in correct charger      * Notify Training Manager of any faults and enter on Fault List in RO cupboard |

**GUIDANCE for PATROL BOAT CREWS**

# There must be a minimum of two people in each patrol boat. Helm must have PBL2 *(or personal approval as per current CYC process)*

**WEATHER:** Check the weather forecast before leaving home so you bring the right clothes

**CLOTHING:**

* You and your crew must wear an adequate ‘personal floatation device’at all times when afloat.
* Make sure you have appropriate clothing for the conditions. Remember it is often much colder on the water.

# • One member of the crew must be ready to go into the water if necessary

## 1. PREPARING TO GO OUT

**EMERGENCY PROCEDURE:**

* Make sure you are familiar with the CYC Emergency Procedure Afloat

**WHICH SAFETY BOAT:**

* Check with Sailing Manager and/or RO which boat is available.
* Instructions for using each boat are in its canister (crash box)
* Ask RO if you will need to lay any inflatable marks. Put them in your boat if needed
* Unlock the boat. Remove cover, collect the canister, fuel and radio and get ready to launch.

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# FINDING EQUIPMENT

* **Keys**: on Yellow ball - should be in RO cupboard by Tea Bar in the Sloop or ask RO or Training Manager
* **Canisters:** On hook in RO cupboard in Sloop. This will have key/kill cord attached.
* **Fuel:** in Red fuel box by gas compound. Check you have one with the right connection for your boat
* **Radio:** on charger in RO cupboard or Boat Shed. Make sure you can use it.

# SAFETY KILL CORD - SAFETY DEVICE

* Make sure the clip of the Safety/Kill Cord is attached to the driver i.e. belt loop of buoyancy aid, around the thigh, on wrist etc. **at all times when the engine is running.**
* Young members under the age of 16 should not be permitted to drive a Safety Boat without an experienced adult driver (w*ho must have PB2 or as or personal approval as per current CYC process)* in the boat and attached to the Kill Cord.

# RADIOS

* Channel 37A.(or M1 for the old type)
* Check with RO that radio working before going afloat.
* Make sure you can hear the radio at all times – the RO may have urgent instructions to give you – detail the crew to listen carefully if you are travelling fast and noisily.

**SAFETY CANISTERS CONTENTS AND USE OF EQUIPMENT:**

* Instructions for each boat
* Wire Cutters for cutting rigging
* Pyrotechnics for attracting attention if radio fails
* TPA (Thermal Protective Aid) for placing casualty in to warm up.
* First Aid Kit
* Whistle
* Spare kill cord
* Knife
* Red & white plastic streamers to attach to abandoned boats

**PATROL AREA**

* Discuss conditions, course and area to patrol with Race Officer

# LAUNCH

* Make sure you are ready to leave the pontoon at least 10 minutes before the start of the race. If you have to lay a mark at least 20 minutes before.
* Make sure you can start the engine and it is running properly. Separate details for starting each boat are in its canister (crash box)
* If there are difficulties ask an experienced club member or Sailing Manager to help

## 2. ON THE WATER

* Do a radio check with the RO to inform him/her you are on station
* Constantly monitor all boats
* Be ready to give assistance when necessary
* Advise the RO if someone retires or boat has been abandoned
* Make sure the crew is listening to the radio so the RO can contact you if necessary. Note though that the RO may be concerned with other matters especially during starting or finishing.
* Monitor the traffic in the Chichester and Birdham Marina Channels
* While racing is in progress you may need to inform other small boats about what is going on.

# GIVING ASSISTANCE

1.**Always attend any capsized boat** as soon as possible to ensure the crew are safe.

On the way you can count heads to get an idea if there is a serious problem.

* Account for the number of crew that should be in the boat.
* Always approach SLOWLY, taking care to keep clear of persons in the water, boats, sails, rigging etc.
* Consider the effects of tide and wind when deciding in which direction to approach
* Be prepared to enter the water to render assistance, including releasing a trapped crew member

## 2 Give assistance if requested

* Otherwise “stand by” in case assistance is needed later, but keep looking out for other boats in difficulties,
* When recovering people from the water – kill the engine completely.

The gear/throttle may get knocked if the engine is left running in neutral! With electric starting it is very easy to start the engine again.

* If a situation involves more than one capsized boat, do not get overly involved with a single craft. You may have to insist that the crew are taken aboard for their protection while their boat is left to be recovered later when all personnel are known to be safe.

## 3. When a boat is abandoned afloat,

* Attach a red and white plastic streamer, found in the safety canister, to a visible part of the hull or rigging to indicate to other craft that the crew have been recovered.
* **Remember : People before property** Always advise the RO if a boat is abandoned or if a boat is known to have retired and gone ashore. – This enables the RO to keep track of all competing boats and control the situation

**3. AT THE END OF THE DAY**

# COMING ASHORE

**Care**: before coming into shallow water or ashore, stop and raise the engine, then row or paddle the craft. This will lessen the risk of damage to the hull and propeller which could render the boat unusable

* Remain on the water until all racing boats are off the water.
* Ask the RO for clearance to stand down. Check with Sailin Manager / RO where to leave the boat. Bring the boat ashore if requested.
* Get help to pull up the boat.
* Wash down both boat and trolley and tie on cover securely.
* Return fuel to fuel store and canister, key and kill cord to hook in RO cupboard.
* **Turn off** radio and place in charger. Inform the RO that this has all been done