

Chichester Yacht Club – Race cancellation process

Updated January 2022

Principals : Race Officer, event manager, sailing secretary, racing secretary, communications secretary.

Objective

Provide a clear process for cancelling events when clear forecast of poor weather. *NB does not replace Race Officer discretion to cancel on the day in case of unexpected/late forecast of poor weather.*

Key Aims

1. Reduce risk to sailors and those undertaking duties.
2. Reduce inconvenience/wasted time to both sailors and those who have signed up for duties.

Plan

Message routes -All updates will be posted on the event specific What's App group & CYC dinghy racers What's app group. If possible same message to be posted as above on CYC website. *NB with on-line registration online if cancelled in advance of the day an email may be able to sent (sailing manager) to all entered boats.*

For one -day entry Open meetings Office to be emailed - to request they organise to refund competitors.

3 days before event	Any/all of principals review forecast. If poor forecast then begin liaison by email/text/phone to raise <i>weather issue</i>
2 days before event	Review forecast if weather still looks poor then 1) send out standard message on the event What's App group 2) post warning on website Message <i>From CYC - weather forecast looks poor- await further information (day/time).</i>
1 day before event	Review 24 hours before between 1200 & 1800 Communicate current status: a) Cancelled. – message - <i>weather forecast poor. CYC racing tomorrow (date) cancelled</i> b) Deferred Decision – message - <i>weather forecast unclear CYC racing decision will be made (time/date).</i> c) Go-ahead – message - <i>weather forecast improved, CYC racing expects to go ahead (date).</i>
Event day	Final Review at latest day of racing no later than 0800 to avoid disruption to visitors and Race Officers Communicate current status: a) Cancelled – message - <i>weather forecast poor. CYC racing today (date) cancelled</i> b) Go-ahead – message - <i>weather forecast improved, CYC racing expects to go ahead (date)</i>

For reference - Cancellation 24 hours or more ahead should normally only be where there is an extreme forecast on multiple sites. Size, age group, and patrol boat cover for event should also be taken into consideration.

Extreme - The following are indicative only of what might be considered extreme

1. Wind forecast for base wind consistently over 25Kn, or variable but with gusts over 30Kn
2. Snow likely to cause significant disruption to traffic or sailing
3. Extreme cold all day - minus 4 or below