



# Chichester Yacht Club

## Frozen Toe 2024

Organising Authority: Chichester Yacht Club.

Event Location: Chichester Yacht Club, West Sussex

### Notice of Race & Sailing Instructions

#### 1 Rules

- 1.1 The Chichester YC Frozen Toe Series will be governed by the rules as defined in The Racing Rules of Sailing 2021 - 2024.
- 1.2 Competitors should note that Chichester YC implements the RYA Racing Charter and by entering the series competitors agree to sail in compliance with the charter. This can be found at the front of the RYA book- Racing Rules of Sailing 2021 - 2024.
- 1.3 Chichester YC follows the Chichester Harbour Code of Conduct for Racing and by entering the series competitors agree to sail in compliance with this code.

#### 2 Advertising

Boats may be required to display advertising chosen and supplied by the organising authority.

#### 3 Eligibility and Entry

##### 3.1 Eligibility

3.1.1 The CYC Frozen Toe Series is open to all monohull dinghies with a 2024 Portsmouth Number listed in the RYA Dinghy Portsmouth Number List 2024. Those wishing to enter the event with a boat not listed shall contact the event organisers in advance to agree an acceptable Portsmouth Number.

3.1.2 Boats entering races are expected to conform to their class rules; however, a boat not meeting its class rules may still race if an appropriate Portsmouth Number can be agreed in advance of the first day the boat races. Class replica sails are allowed, but must be declared at entry and are subject to verification & acceptance by a member of the CYC race committee. This will usually be the Race Officer, Assistant Race Officer or Beachmaster.

3.1.3 Boats needing to sail with sail numbers differing from those under which they have entered must seek approval from the CYC race committee prior to the first race in which they sail with the changed numbers. This will usually be from the Race Officer, Assistant Race Officer or Beachmaster. All competitors must ensure that the sail has a suitable sail number identification.

3.1.4 The event is not open to sailboards or multihull dinghies, except the Challenger trimaran.

3.1.5 Each boat shall be sailed by the same helm throughout the series. Substitution of helm must be treated as a separate entry and entered online accordingly except with prior approval of the race committee. Substitution of crew is permitted. Any substitution must be notified on the on-line entry and printed race sign-on sheet.

3.1.6 Any change in rig resulting in a Portsmouth Number change from one rating to another will be scored for the whole series using the faster rig's Portsmouth Number. If the Portsmouth Number change is significant enough to denote a change of fleet, the boat will have a new and separate entry in the changed fleet and DNC in their original fleet for the races competed in the changed fleet.

##### 3.2 Age Groups

3.2.1. Young competitors are those aged under 18 on 3 November 2024.

3.2.2. During the event the parents or guardians of young competitors, shall either be in or around Chichester YC or afloat participating in the event, or will inform the event organisers in writing who is acting in loco parentis on their behalf. (CYC members aged 16-17 whose parent or guardian has had a CYC Young Person Consent Form accepted by CYC Office are exempted).

3.2.3. Parents, guardians, or persons acting in loco parentis of young competitors shall by *submitting* the online entry form accept the *parents or guardians declaration*.

### 3.3 Entry

3.3.1 Eligible competitors should enter on-line. A new entry will be required for each boat for each day of the series. On-line entry is available until the start of racing. In exceptional circumstances competitors may complete a paper entry form on the day.

3.3.2. On race day competitors must check and sign that their entry and intention to race appears correctly on the printed list displayed in The Sloop area. New entries made on that day must be noted on the printed list by the competitor. Competitors racing must sign on each day on the printed list (except as in 3.3.5).

3.3.3. The helm (or crew) of every boat must sign off for each race on the printed list displayed in The Sloop area after returning to the shore (except as in 3.3.5). By signing off the competitor is indicating that the correct courses have been sailed and the rules obeyed for all races sailed and that all of the boat's crew have returned safely to the shore. A competitor shall indicate that they have retired from a race by signing off with the code RET, DNF or DNC. Where competitors use DNS this should be confirmed by the Race Officer. Competitors shall sign off within 30 minutes of the last boat finishing the last race of the day.

3.3.4 The race committee may apply a penalty of one point without a hearing for a breach of 3.3.2, 3.3.3 or 3.3.5. This changes RRS 63.1 and A5.

3.3.5 Competitors sailing to the start line from another shore (such as Dell Quay) must advise the CYC committee boat or patrol boat that they are racing, and when they leave the race area. *This is in lieu of Sign On and Sign Off.*

3.3.6. There may be entry restrictions and entry limits which will be advertised on the CYC website and are at the discretion of the CYC Race Committee. Consequently competitors, both CYC members and non-members, may only be able to enter one weekend at a time.

### 3.4 Entry Fees

3.4.1 Adult competitors	Member	Non-member
Adult Frozen Toe Daily Entry	Free	£15
Adult Frozen Toe Series Entry	Free	£40

3.4.2 Young competitors	Member	Non-member
Young person Frozen Toe Daily Entry	Free	£10
Young person Frozen Toe Series Entry	Free	£25

#### 3.4.3 Harbour dues: (if not already paid)

All boats must pay harbour dues. Daily harbour dues should be purchased at the time of booking. Plaques are no longer issued for daily harbour dues.

### 3.5 Dinghy Park Berth Fees

Competitors	Non-member	Tag deposit <i>refundable</i>	Non –member including deposit
Frozen Toe Series	£60	£20	£80
Frozen Toe and Snowflake series	£100	£20	£120

3.5.3 Only those boats intending to enter the whole series may apply for a winter dinghy park berth. Applications for berths must be made to the CYC Office in advance and are subject to availability.

3.5.4 There is a berth tag deposit of £20.

3.5.5 All visitors' boat trolleys should display the issued berth tag. The berth tag deposit will be refunded provided the boat has been removed and the tag returned by the relevant date (see 3.5.7 below).

3.5.6 All boats must be stored in the designated area. Any boat placed in a non-designated area, may be moved by a member of the CYC Dinghy Committee. Boats and road trailer combinations should be kept together.

3.5.7 Frozen Toe competitor's boats must be removed from the dinghy park at the end of the Series, no later than 24 December 2024. Those who also pay to berth for the Snowflake Series must remove boats by 23 March 2025.

3.5.8. Boats not removed the by the relevant date will forfeit the tag deposit. Additional charges may apply for late removal.

### 4 Race Fleet Designations

Racing shall be held for the following fleets:

**4.1 Fast handicap fleet:** Boats with a Portsmouth Number of 1060 or lower.

**4.2 Medium handicap fleet:** Boats with a Portsmouth Number in the range 1061 to 1200 inclusive.

**4.3 Slow handicap fleet:** Boats with a Portsmouth Number of 1201 or higher.

**4.4 Fleet boundaries** may be adjusted at the briefing of the first race in the series.

### 5. Racing Schedule

Date	HW/HT	Races Scheduled	Briefing	First Signal
01/11/2024	12.12 4.6	2	10.00	10.55
17/11/2024	11.51 5.0	2	09.30	10.25
01/12/2024	11.14 4.6	2	09.00	09.55
15/12/2024	10.50 4.9	2	08.45	09.40

5.1 Stated warning signal times are for the first scheduled race of the day of the fast handicap fleet.

5.2. The Briefing will normally be held in the Sloop area at CYC. The Race Committee may, at its discretion, provide an online briefing, notified via the CYC website or winter series Whats app group.

### 6. Risk Statement

6.1 Rule 4 of the Racing Rules of Sailing states: "The responsibility for a boat's decision to participate in a race or to continue racing is hers alone."

6.2 Sailing is by its nature an unpredictable sport and therefore inherently involves an element of risk. By taking part in the event, each competitor agrees and acknowledges that:

- (a) They are aware of the inherent element of risk involved in the sport and accept responsibility for the exposure of themselves, their crew and their boat to such inherent risk whilst taking part in the event; and

for boats sailed by young competitors the competitor's parents or guardians or those acting in loco parentis also accept this.

- (b) They are responsible for the safety of themselves, their crew, their boat and their other property whether afloat or ashore;
- (c) They accept responsibility for any injury, damage or loss to the extent caused by their own actions or omission;
- (d) Their boat is in good order, equipped to sail in the event and they are fit to participate;
- (e) The provision of a race management team, patrol boats and other officials and volunteers by the event organizer does not relieve them of their own responsibilities;
- (f) The provision of patrol boat cover is limited to such assistance, particularly in extreme weather conditions, as can be practically provided in the circumstances.
- (g) It is their responsibility to familiarise themselves with any risks specific to this venue or this event drawn to their attention in any rules and information produced for the venue and event and to attend any safety briefing held for the event.

## 7. Insurance

Each participating boat shall be insured with valid third party insurance with a minimum cover of £2,000,000 that is valid for this event and those sailing the boat.

## 8. Notices to Competitors

Notices to competitors will be posted on the official Frozen Toe notice board located in the Sloop at Chichester Yacht Club and where possible on the CYC winter series WhatsApp group

## 9. Changes to Sailing Instructions

Changes to Sailing Instructions will be posted on the official Frozen Toe notice board located in the Sloop at Chichester Yacht Club and may also be posted on CYC winter series WhatsApp group or online.

## 10. Signals Made Ashore

10.1 Signals made ashore will be displayed on the mast situated between the two slipways.

10.2 Postponement Signals Ashore: When the AP is displayed ashore the time **1 minute** shall be replaced with the time **not less than 20 minutes**. This changes the RRS Race Signals.

10.3 Launch Control: When before a race the Fleet flag is displayed ashore, no boat of that fleet shall launch. All boats may prepare to launch. When the fleet flag is lowered with a sound signal that fleet should launch as quickly as possible.

## 11. Fleet flags are as follows:

11.1 Fast handicap fleet: Naval numeral 0.

11.2 Medium handicap fleet: International code flag G.

11.3 Slow handicap fleet: International code flag T.

## 12. Courses

12.1 Courses will be set and races will be held on the waters known as Chichester Lake.

12.2 To sail to the starting area once launched should take no more than 20 minutes

12.3 The race course for each fleet, including start and finish line details, will be displayed on the official Frozen Toe notice board at least 30 minutes before the warning signal of the race. Where possible it will also be communicated on the CYC winter series WhatsApp Group and shown on the committee vessel.

## 13. Marks

Racing marks shall be either large orange or grey, cylindrical buoys, bearing the initials CYC and an identification number, or small spherical buoys coloured green, orange, yellow, pink or red, or any of the fixed yellow Chichester

Harbour racing marks. The approximate positions of the Chichester Harbour racing marks are shown on the charts in the Sloop at Chichester Yacht Club.

## 14 The Start

14.1 The starting line mark shall be the Chichester YC committee boat Cyclone and the large orange cylindrical buoy with the identification mark CYC 0. Cyclone shall be the starboard end starting mark and CYC 0 shall be the port end starting mark. There may be an Inner Distance Mark in the proximity of Cyclone. The starting line shall be between a staff on Cyclone displaying an orange flag and the course side of CYC 0.

14.2. Boats whose warning signal has not been made shall avoid the starting area during the starting sequence of other races.

14.3 A boat starting later than four minutes after her starting signal may be scored Did Not Start without a hearing. This changes RRS A4 and A5.

### 14.4 Starting sequence

This changes RRS 26. Races will be started in one of the sequences set out in 14.4.1 or 14.4.2 as indicated on the course board in the Sloop. Times will be taken from the visual signals. The absence of a sound signal shall be disregarded. The warning signal for each succeeding fleet will be made with or after the starting signal of the preceding fleet subject to general recalls.

#### 14.4.1 Start Sequence as RRS 26 (known as 5,4,1,Go)

Races will be started using the following signals

Minutes before starting signal	Visual signal	Sound signal	Means
5	Fleet flag	one	Warning signal
4	P, I, Z, Z with I,U or Black flag	one	Preparatory signal
1	Preparatory flag removed	one long	One minute
0	Fleet flag removed	one	Starting signal

#### 14.4.2 Attenuated Start Sequence (known as 3,2,1 Go)

At 5 minutes before the first start an Orange flag will be displayed on the committee boat.

If an Answering Pennant (postponement) or a first substitute (General Recall) is displayed these will be removed at 4 minutes before the following restart.

Minutes before starting signal	Visual signal	Sound signal	Means
3	Fleet flag	One	Warning signal
2	P, I, Z, Z with I,U or Black flag	One	Preparatory signal
1	Preparatory flag removed	One Long	One minute
0	Fleet flag removed	One	Starting signal

## 15 The Finish and Finishing

15.1 The finishing line will be between a staff displaying an orange flag on CYC committee boat Cyclone at the starboard end and the course side of the port – end finishing mark which will be an orange cylindrical buoy marked CYC 0.

15.2 The race committee may shorten the course for a specific fleet by flying international code flag S with the appropriate fleet flag. If flag S is flown over the relevant fleet flag then that fleet's race shall be shortened in accordance with RRS 32. If the relevant fleet flag is flown over flag S boats shall finish the race when they next cross the finishing line and average lap times shall be used to calculate the race results. This changes RRS 32 and the Race Signals.

## 16 Time Limits

The advisory time for the lead boat in each race is 45 minutes. Subject to the Race Officer's discretion, boats likely to finish 10 minutes or more behind the lead boat, may be given their position on the course at that time. The Race Officer will advise those competitors accordingly. The Race Officer may shorten the course when necessary in order to accommodate the Advisory time. The Race Officer's finishing position decisions are final and will not be grounds for a competitor to seek redress. This changes RRS 35, A4 and A5.

## 17 Scoring

17.1 The Low point System will be used.

17.2 A boat that came to the starting area but did not start, did not sail the course, did not finish, retired or was disqualified shall be scored points for the finishing place one more than the number of boats who started on that day of the series. A boat that did not come to the starting area shall be scored points for the finishing place one more than the number of boats participating in the series. This changes Rule 5.2.

17.3 Race Series - One race is to be completed to constitute a series. When 1 or 2 races have been completed a boat's series score will be the total of her race scores. When 3 or more races have been completed a boat's series score will be the total of her best scores in the number of races to count as set out below. The scores in the races which do not count (worst scores) are known as discarded scores. This changes Rule A2.1.

Races in Series	1	2	3	4	5	6	7	8
Races to Count	1	2	2	3	3	4	4	5

### 17.4 Boat's Score – duties

To compensate boats whose crew give up their time and sailing to help out as part of a race support team, the boat's helm will be awarded average points for races not sailed due to CYC duties subject to the following:

17.4.1 The average points awarded shall be the average of the boat's scores excluding discarded scores.

17.4.2 The number of races that may be awarded average points under this instruction shall be no more than the most number of races held on any one day of the series.

17.5 Overall Scoring System - will be used to award the Frozen Toe Trophy.

For each series, every boat entered, whatever fleet they sail in, will be awarded an Overall Score and this score will be calculated in accordance with the following formula:  $O = CS/R\sqrt{Q}$

This formula makes the following assumptions:

O = Overall Score

C = Correction factor The average of all the fleets number of races multiplied by the square root of the average of the all fleets number of qualifiers multiplied by 1.3

S = Series score for a boat

R = Races to count in the boat's fleet

Q = Qualifiers in boat's fleet

The Overall Score will be calculated to two decimal places, except in the case of a tie when more decimal places shall be used until the tie is resolved.

## 18. Protests, Rule Disputes and Requests for Redress

18.1 The Post Race Penalty, Advisory Hearing and RYA Arbitration of the RYA Rules Disputes Procedures will be available during this event. (Full information on [www.rya.org.uk/go/rulesdisputes](http://www.rya.org.uk/go/rulesdisputes)). Decisions from RYA Arbitration can be referred to a protest committee but cannot be reopened or appealed.

18.2 The Post Race Penalty will be 20% of the score for DNF and rounded to the nearest whole number (0.5 rounded upward).

18.3 A competitor intending to request an advisory hearing or lodge a protest must advise the race committee, but preferably the race officer, of their proposed action as soon as possible after finishing the race concerned and preferably before leaving the race area and coming ashore.

18.4 Protest forms are available in the Sloop at Chichester Yacht Club. Protests and requests for redress or reopening shall be delivered there within the appropriate time limit.

18.5 For each fleet, the protest time limit is 60 minutes after the last boat has finished the last race of the day. This changes RRS 62.2

18.6 Notices will be posted on the official notice board no later than 20 minutes after the protest time limit to inform competitors of hearings in which they are parties or named as witnesses.

18.7 Notices of protests by the race committee or protest committee will be posted on the official notice board to inform boats under RRS 61.1(b).

18.8 Breaches of instructions 2, 10.3, 14.3, 19, 20 and 21 will not be grounds for a protest by a boat. This changes RRS 60.1(a). Penalties for these breaches may be less than disqualification if the protest committee so decides.

18.9 On the last scheduled day of racing a request for reopening a hearing shall be delivered either within the protest time limit if the requesting party was informed of the decision on the previous day or no later than 30 minutes after the requesting party was informed of the decision on that day. This changes RRS 66.

18.10 On the last scheduled day of racing a request for redress based on a protest committee decision shall be delivered no later than 30 minutes after the decision was posted. This changes RRS 62.2.

18.11 Competitors are reminded of RRS 61.1 (a) "The protesting boat shall inform the other boat at the first reasonable opportunity. When her protest will concern an incident in the racing area she shall hail "protest"."

## 19 Radio Communication

Except in an emergency, a boat that is racing shall not make voice or data transmissions and shall not receive voice or data communication that is not available to all boats .

## 20 Safety Regulations

20.1 RRS Rule 40.1 (requirement to wear a personal flotation device) applies at all times while afloat. International code flag Y will not be displayed.

20.2. Competitors shall wear adequate personal flotation devices when on the pontoons.

20.3 Competitors must wear clothing suitable for the conditions.

20.4 Parents, guardians and those acting in loco parentis are solely responsible for ensuring that young competitors in their care comply with this instruction.

20.5 Competitors are reminded of 3.3.2, 3.3.3, 3.3.4 & 3.3.5 - Sign On & Off

## 21 Local Variations

21.1 Competitors are warned that vessels in the approach channels to the Chichester Marina and Birdham Pool cannot necessarily manoeuvre freely or navigate outside the confines of the channels. They cannot be expected to give way to boats racing. Competitors are requested to keep clear of all boats in these channels and are reminded that the International Rules for the Prevention of Collisions at Sea apply between vessels that are racing and those that are not racing.

21.2 Competitors are asked to keep well clear of fishermen's lines whether cast from the bank or from moored boats.

21.3 Competitors are warned that the mud bank known as Monkey Island, situated between the CYC Clubhouse and the Monkey racing mark, has shallow patches and dries out well before low water.

## 22. Duties

All competitors are requested to undertake an *on the water duty* to support this series. All Chichester YC members who compete are expected to undertake at least one duty.

## 23. Supporting Information

23.1 Results will be posted on CYC's web site - [www.cyc.co.uk](http://www.cyc.co.uk) This may include names, home club, boat type, sail number & results. These are kept as long term records by Chichester YC.

